Transportation Bus Stop Change Request

The goal of the Transportation Department is to provide safe and efficient transportation to all eligible students. Bus stops are generally established at central pickup points to pick up multiple students, usually at intersecting streets. Buses will not drive down dead end or loop streets. Door-to-door bus service will not be permitted unless approved by the Board of Education upon the recommendation of the Committee on Special Education. Please complete and return this form to the Transportation Department if there are safety concerns regarding the placement of your child’s bus stop. Once the form is received Transportation will conduct an investigation of the concern. Once investigated, a representative from the Transportation Department will be in contact with you.

Date: _______________________________________

Child’s Name: ___________________________________________________________________

Address: _______________________________________________________________________

City: __________________________________________ Zip Code: _______________________

School of Attendance: ____________________________ Bus Number: _________________

Bus Stop Location: _____________________________ Stop Time: _____________________

Parent Name: _____________________________ Preferred Method of Contact: Phone/Email

Phone Number: _______________________ Email Address: ___________________________

Reason for Request: _____________________________________________________________

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Transportation Use Only: Received By: _______________________ Date: _____________